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| logo-iiti.jpg | **INDIAN INSTITUTE OF TECHNOLOGY INDORE**  **CENTRAL LIBRARY** |

**External Membership Application Form**

**Academic Membership (Institutional)**

(Annual Fees: Rs. 2,00,000/-)

* More details overleaf

**APPLICANT INFORMATION: (**To be filled by the Head of the Institute) **Date:**

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| Name of the Institute/ College: |
| Address: |
| Name & Designation of the Head of the Institute/ College: |
| Office Telephone No.: |
| Mobile No.: |
| Email: |
| Fax No.: |
| First Time Application Renewal |

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| **Note: Please submit the following documents with this form:**   * Photocopy of Institute ID Card * Academic Institution Address proof |
| **DECLARATION (TO BE COMPLETED BY THE HEAD OF THE INSTITUTION**   |  | | --- | | I, the undersigned, hereby guarantee that the employee(s) of our institute will abide by all library rules and regulations. My organization will also be responsible for any outstanding Library fines and charges (eg. Overdue, damage, or lost item) incurred by the above employee(s).  I undertake to return the library books and library card/s at the end of the period of membership.  Name:    Designation:  Date:  (Office Seal and Signature) | |
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**LIBRARY USE ONLY**

**Approved/Not Approved**

**Deputy Librarian**

**Payment details:**

Amount Paid: Receipt No. Receipt Date:

Lib. Staff (Signature):

Library Membership No.:

Membership Period (Date): From\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No Dues Certificate Issued on (Date with Signature):

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**Rules for External Membership – Academic Membership (Institutional)**

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| **Membership**  **Category** | **Fees in Rs.**  **(Annual)** | **Registration**  **Fees in Rs. (One Time)** | **Refundable**  **security**  **Deposit in Rs. (One**  **Time)** | **Total amount**  **payable at the**  **time of**  **membership**  **in Rs.** | **Facilities**  **offered** |
| Institutional  Membership for  Non-Aided,  AICTE recognized  Degree Colleges | 2,00,000/- | 1,000/- | 30,000/- | 2,31,000/- | Reference  + borrowing  (For 5 persons - 1 Book for 1 month per person) |