## MANUAL TO SETUP THE TURNITIN INSTRUCTOR ACCOUNT

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	Welcome to Turnitin				
	Hi Library IIT Indore,				
	You/ve been added to the Turnitin account, Indian Institute of Technology Indore. You were added by administrator, Rajesh Kumar.				
	As our newest instructor, you are joining a worldwide community of education specialists. We're glad to have you with us.				
	Ready to get started?				
	You're just a few steps away from managing your classes and assignments.				
	Set up account				
	Psst Once you've set up your account, check out our instructor guick start guide.				
	🔁 turnitin				

1. Click on the link received in the email from Turnitin Instructor Account setup

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Account Setup	
To set up your account, please enter your email address and last name or family name.	
library.jurnitin@iiti.ac.in	
Library	
You can find this information in your "Junch metcome enail. If you as longer have access to this email, with your "Junch" instructor to look up your email address if you are in instructor; please refer to your "Tambia selenteleater for this information. Next	
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2. Enter your registered institutional email ID and name

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Account Setup			Create your password				
To validate your account, we've sent an email to <b>library.tumitingliti.ac.in</b> You have 24 hours to click the link in your email to continue with your account setup.			Hi Library IIT Indore. Your account is almost set up. Click below to create your password. Creatly password				
Copyright 0 1998 - 2024 Turnsten LLC, All rights reserved. (Prisage Policy)			The link in this email will expire after 24 hours. Click <u>here</u> to request a new link.				
		(fn Reply) (rt Forward)					

3. You will receive an email to set your password on registered email id.

4. Click on the link and set your password.

	न्त्र turnitin
	Account Setup Complete
	You can now log in to your account using your email address and password. Learn more about your next steps by checking out our <u>quick start quides</u> .
	Log in
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	Log in to Turnitin
	Email address
	Password
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	G Sign in with Google C Log in with Clever
	Forgotten your password? <u>Click here.</u> Need more hele? Click here.
	New user? Clickhere.
	Prosex Bolicy We take your privacy very sericously. We do not share your details for marketing purpones with any external companies. Your information may only be divered with our third party partners so that we may offer our service.

5. Login using the email id and password

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At Classes Enroll in a Class What is Plagiarism? Citation Help					
NOW VIEWING: HOME					
About this page This is you student homepage. The homepage shows the classes you are enrolled in. To erroll in a new class, click the enroll in a class butto	n. Click a class name to open your class homepage for the class. From your homepage	, you can submit a paper. For more information o	a how to submit,	please see our l	help page.
Welcome!					
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6. Change the interface from Student to Instructor

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7. Click on "Add Class"

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NOW VIEWING: HOME > CREATE CLASS		
	Create a new class	
To create a class, enter a class name and a class er	rollment key. Click "Submit" to add the class to your homepage.	
	Class settings	
* Class type	Standard	
* Class name	Learning Resource Center	
* Enrollment key		
<ul> <li>Subject area(s)</li> </ul>	Engineering x	
<ul> <li>Student level(s)</li> </ul>	Postgraduate x	
Class start date	07-Jun-2024	
* Class end date	31-Dec-2025	
	Cancel Submit	

8. Enter the required details and provide the Enrolment Key.

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NOW VIEWING HOME						
Congratulational You have created the new class. Learning Resource Center. Your class ID is 44189873 and enrollment key is LRCIITI2024						
About this page						
This is your instructor homepage. To create a class, click the "Add Class" button. To display a class's assignments and papers, click the class's name.						
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9. Write down the Class ID and Enrolment Key for future reference.



10. Open the class and "Add Assignment"

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NOW VIEWING: HOME > LEARNING RESC	URCE CENTER	
	About this page	
	To create an assignment, enter an assignment title and choose the start and due dates for the assignment. If you like, you can	n enter an additional assignment description. By default, papers submitted to this
	assignment will be checked against all of our databases. If you would like to create a custom search or view other advanced a	assignment options, click the "Optional settings" link.
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	Allow late submissions O	
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	Similarity Report	
	Generate Similarity Reports for student submission	
	Generate reports immediately (students cannot resubmit)	
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	Compare against	
	Student paper repository	
	Current and archived web site content	
	Periodicals, journals and publications	
	Exclude assignment template	
	Upload or create a template of text to be automatically excluded from the Similarity Report.	
	Upload Template Create Custom Template	
	Note: Unce a submission has been made to the assignment, templates can no longer be added or edited. Template Requirements	
	Additional settings	
	Additional settings	
	Save these settings for future use	
	Submit	

11. Fill up the details in the assignment as displayed and click Submit.

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12. Open the assignment and go to "Student" Tab.

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NOW VIEWING: HOME > LEARNING RESOURCE CENTER > STUDENTS		
About this page		
The student list shows the students enrolled in your class. To add a student, click the add	d student link. If you would like to send an email to your class, click the email all students link. Click a student's name to view his or her submissions.	
Students		Add Student Upload Student List Email All Students
Welcomet Currently, there are no students enrolled in this class. We recommend you ha	user D Email address ave your students enroll themselves, using the class ID and class enrollment key you created. If you prefer, you can also enroll students in your class manually.	To enroll your first student, click here. To add additional students, click "add
student" above.		
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13. Click on "Add Student".

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🔁 turnitin	
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NOW VIEWING: HOME > LEARNING RESOURCE CENTER > STUDENTS	
About this page	
To add a student to your class, enter the student's name and email address and click submit.	
Enroll a Student	
To enroll a student, enter a first name, last name, and an email address and click submit. If the student already has a Tumitin user profile, they will be notified and enrolled in your class immediately. If they do not have a profile, we will create one and send them an email notification with a temporary possword. Add students to	
Class matchine of an Institute of Technology Indore, Learning Resource Center	
First name Dovyanshu	
Last name Jen	
Email (User name) @vymshu@iti.ac.in	
Submit	

14. Enter the details of Student and Submit.

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15. Go to Assignment Tab.

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16. Open the assignment by clicking on view.

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17. Click on submit to submit your assignment.

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Divyanshu Jain (divyanshu@iti.ac.in)		
First name		
Divyanshu		
Last name		
Jain		
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The file you are submitting will not be added to any repository.		
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18. Enter the details of the assignment and click on submit.

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